



DEPARTMENT OF HEALTH & HUMAN SERVICES

Office of the Secretary

Office of the Assistant Secretary for Preparedness and Response
Biomedical Advanced Research and Development Authority
Washington, D. C. 20201

Date: February 8, 2008

Prospective Offeror

Re: Acquisition of palatability studies for masking the respective tastes of ciprofloxacin and doxycycline when prepared for oral suspension at home during a public health emergency; and of evaluation studies of home preparation instructions for said oral suspensions.

Request for Proposal (RFP) Number RFP-BARDA-08-12

Dear Prospective Offeror:

The Department of Health and Human Services (DHHS) is seeking proposals from offerors to perform the following activities:

- The first objective for this contract is to design and conduct palatability studies of doxycycline and ciprofloxacin, respectively, and to provide a rationale or justification for the foodstuffs selected for testing. The final objective of the palatability studies is to identify foods, pharmaceutical flavoring additives, and/or instruction procedures that will most successfully mask the unpleasant taste of ciprofloxacin and doxycycline solid oral dosage forms intended to be used in pediatric, dysphagic, and elderly populations during an anthrax emergency.
- The second objective is to design and conduct studies to evaluate home preparation instructions of the respective compounding procedures for doxycycline and ciprofloxacin in medical kits. The final objective for the home preparation studies should be to evaluate performance of the home preparation instructions when performed in a household by laypersons.

Your proposal must be received by the Contracting Office no later than 2:00 p.m. EDT, March 10, 2008. Please provide an email notice of intent to propose to the RFP by February 22, 2008 to LTJG Leon C. Snyder at leon.snyder@hhs.gov.

Your proposal submitted in response to this RFP shall be prepared in two parts and clearly identified as a "Technical Proposal" and a "Business Proposal." Proposals shall be in sufficient detail to permit proper evaluation, negotiation and/or acceptance thereof. The technical proposal shall not contain reference to cost; however, resource information such as data concerning labor hours, labor categories, materials, subcontracts, etc., shall be contained in the technical proposal so that your understanding of the statement of work may be evaluated. **The proposal must be signed by an official authorized to bind your organization.**

The Technical Proposal will be evaluated in accordance with the Technical Evaluation Criteria set forth in RFP-BARDA-08-12.

PROPOSAL PREPARATION INSTRUCTIONS:

1. Your Technical Proposal in response to this Solicitation should include:
 - a. A detailed work plan indicating how each requirement of the Statement of Work will be accomplished.
 - b. Information about how the project will be organized, staffed and managed, including consultants and subcontractors, if appropriate.
2. Your Business Proposal in response to this Solicitation should include:
 - a. A detailed breakdown of all cost items that are involved in the completion of the contract.

*Additional proposal instructions are located in attachment 2 of the subject RFP

This solicitation does not commit the Government to pay for the cost of preparation and submission of a proposal. It is brought to your attention that the Contracting Officer is the only individual who can legally commit the Government to the expenditure of public funds in connection with this proposed acquisition.

The Government may issue a contract on the basis of the initial offer received, without discussions. Therefore, the initial offer should contain the offeror's best terms from a cost or price and technical standpoint.

Please direct all questions to LTJG Leon C. Snyder by telephone at (202) 260-1720 or by email at leon.snyder@hhs.gov

Department of Health and Human Services

By: _____/s/
Darrick A. Early
Contracting Officer
DHHS/ASPR/BARDA
330 Independence Ave, SW, Rm. G-640
Washington, DC 20201